Job vacancy

Deputy Qualified Person / Quality Assurance Associate

Work @ Quality Assistance

Quality Assistance, a European benchmark company in analytical sciences, provides the pharmaceutical industry with all the analytical services required by EMA and FDA regulations for the development and marketing of innovative human medicinal products.

With over 30 years’ expertise in the development and validation of analytical methods, cutting edge equipment and a high level of Quality Assurance, Quality Assistance has gained the trust of the largest international pharmaceutical groups and numerous biotechnology companies based in Europe and the United States.

Quality Assistance gives you the opportunity to work in

- The innovative human health sector
- A growing evolving company
- A rigorous dynamic team
- An international working environment
- Spacious premises in pleasant surroundings

Quality Assistance also provides

- In-service training adapted to your profile and position
- A (sector compliant) remuneration package including numerous fringe benefits (luncheon vouchers, ambulatory and hospitalisation insurance, pension plan, etc.)

An additional fringe benefit is a company car.

Job description

As a Qualified Person in the Compliance Department team, you will assist and deputise for the regular Qualified Person in the following duties:

- Approval of reports and certificates of analysis, GMP contracts, deviations and change requests
- Management of analytical methods, outsourcing and importation of clinical batches, in compliance with applicable procedures
- Verification of procedures on the management of deviations, change requests, samples, technical procedures, reagents and products, training, methods, specifications, outsourcing and importation of clinical batches
As a Quality Assurance Associate, you will have (or participate in) the following tasks and responsibilities:

- Managing Standard Operating Procedures
- Training personnel in procedures and the Quality System
- Maintaining and developing the Quality System
- Updating the Site Master File
- Monitoring Key Quality Indicators and Key Performance Indicators
- Promoting risk management and continuous improvement strategies
- Drawing up the Quality Management Review (QMR)
- Managing CAPAs
- Carrying out and following up client and regulatory agency audits
- Carrying out internal audits of facilities, processes and projects
- Assessing quality contracts provided by clients
- Monitoring quality in client projects
- Advising clients on subjects related to quality
- Qualifying providers

**Education and professional qualifications**

Master’s degree in **Industrial Pharmacy, registered as a QP in Belgium**

**Skills**

**Technical skills**

**Required**

Theoretical knowledge of physicochemical and molecular and cell biology analytical techniques

**General skills**

**Required**

- Good knowledge of the pharmaceutical sector, Quality Assurance principles, GMP and ICH guidelines
- Francophone, with a good knowledge of English, both written and spoken

**Experience**

**Required**

At least 2 years’ experience in a similar position

**How can you apply?**

Send your application now, for the attention of Bernard Adant, Talent Manager, to recrutement@quality-assistance.be or consult the Careers page on our website [http://www.quality-assistance.com/careers/jobs](http://www.quality-assistance.com/careers/jobs).

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